

# HOTEL, RESTAURANT & TOURISM MANAGEMENT CURRICULUM WORKSHEET

Update for Fall 2024

Not All Classes Listed Are Offered Each Semester

## University Requirements at a Glance:

**120 degree hour's minimum required for graduation.**  
**48 credits must be completed at the 300(0) level or above.**  
**Basic skills requirement must be met to enroll in 300(0)+ courses.**

## HRTM Department Requirements at a Glance:

**400 Hours Practical Work Experience -**  
 Industry experience verified by employer letter on letterhead. **400 Hour Internship (HRTM 4998)**  
 Completed after all HRTM 2000 and 3000 level courses.  
 Must have junior standing.  
**"C" or better required for ALL HRTM 3000 and above courses.**

STUDENT: \_\_\_\_\_

Banner ID#: \_\_\_\_\_

1<sup>st</sup> Semester in HRTM: \_\_\_\_\_

NM GENERAL ED. REQUIREMENTS (32 - 35 Credits)	CR	DEPARTMENTAL REQUIREMENTS (41 Credits)	CR
<b>AREA I – Communications (10 credits)</b>			
ENGL 1110G, 1110H, or 1110M (4) (Must earn a "C" or better.)		HRTM 1130 Introduction to Hospitality Management (3)	
ENGL 2210G, 2221G, 2130G, or 2215G (3)		HRTM 1310 Safety, Sanitation and Health in the Hosp. Ind. (1)	
COMM 1115G, COMM 1130G, ACOM 1130G, or HNRS 2175G (3)		HRTM 1320 Food Production and Service Fundamentals (3)	
<b>AREA II – Mathematics (3 credits)</b>		HRTM 2130 Hotel Operations (3)	
MATH 1350 (3) or any other approved course. (Required prerequisite MATH 1215)		HRTM 3210 Hotel, Restaurant and Tourism Marketing (3)	
<b>AREA III – Science, with Laboratory (4 credits)</b> See list of approved courses in catalog.		HRTM 3410 Hospitality Management Accounting (3)	
		HRTM 3220 Hospitality & Travel Law (3)	
<b>AREA IV – Social/Behavioral Science (3 credits)</b> Suggested course below or any other approved course		HRTM 3910 Professional Development (1) (Complete semester prior to HRTM 408 Internship)	
HRTM 1120G Introduction to Tourism (3)		HRTM 3230 Hospitality Leadership Management (3)	
<b>AREA III or IV – Other Science or Social/Behavioral Science (3 – 4 credits)</b> See list of approved courses in catalog.		HRTM 3310 Quantity Food Production and Service (4)	
ECON 1110G (3) recommended or ECON 2110G & 2120G		HRTM 4998 Hospitality Internship (1)	
<b>AREAS V &amp; VI – Humanities and Fine Arts (6 credits)</b> See list of approved courses in catalog.		HRTM 4910 Internship Seminar (1) (Complete after HRTM 4998)	
<b>AREA V - Humanities</b>		HRTM 4410 Hospitality Cost Control (3)	
<b>AREA VI - Creative and Fine Arts</b>		HRTM 4135 Hospitality Facilities Management (3)	
<b>Any other General Education Elective (3 – 4 credits)</b> See list of approved courses in catalog. Can choose course from Areas I-VI.		HRTM 4999 Senior Capstone Experience (3) (Complete final semester.)	
		<b>OTHER DEGREE REQUIREMENTS (13 Credits)</b>	
<b>VIEWING A WIDER WORLD REQUIREMENT (6 Credits)</b>		ACES 1120 Freshman Orientation (1)	
Two courses in two different colleges, with at least one from outside ACES. See list of approved courses in the catalog. (3000+ level courses with a "V" behind them.)		ACCT 2110 Principles of Accounting I (3)	
		ANY MKTG 300 & Above (3)	
		MGT 309 Human Behavior in Organizations (3)	
NOTE: If you take a different class for AREA II and IV, you will need to take STATS and ECON for the HRTM degree.		MGT 332 Human Resources Management (3)	
MATH 1350 G (3) (Required prerequisite MATH 1215)			
ECON 1110G (3) recommended or ECON 2110G & 2120G		<b>Highly Recommended Elective</b> BFIN 341 Financial Analysis & Markets (3)	

DEPARTMENTAL ELECTIVES (12 Credits)	CR
Based on your career interests and in consultation with your advisor, choose three courses from the options listed below. (Please note: Courses not used to fulfill the Departmental Electives requirement may be used to fulfill the open electives requirement.)	
HRTM 4310 Beverage Management (3)	
HRTM 4320 Restaurant Operations Management (4)	
HRTM 4330 Wine Appreciation (3)	
HRTM 4230 Hotel, Restaurant and Tourism Industry Purchasing, Selection, and Procurement (3)	
HRTM 4235 Club Management and Marketing (3)	
HRTM 4130 Advanced Hotel Operations (3)	
HRTM 4140 Hotel, Revenue & Sales Management (3)	
HRTM 4145 Resort Management (3)	
HRTM 4240V Sustainability in the Hospitality Industry (3)	
HRTM 4110 Meetings, Conventions & Special Events (3)	
HRTM 4115 Entertainment Business & Venue Management (3)	
HRTM 4120 An Overview of Italian Tourism focused on Food, Wine, Art, and Culture (3)	
HRTM 4996 and/or 4991 Special Topics (1-4) Requires Approval	
<b>OPEN ELECTIVES (19 credits or a sufficient number to reach 120 credits in total.)* Electives may be used to satisfy minor requirements.</b>	

Students are **STRONGLY** urged to take at least one computer course (AEEC 2140 or BCIS 1110), a language course, and BFIN 341.

#### Minors:

A variety of minors are available from other NMSU Colleges. It is your responsibility to meet with your advisor in the Center for Academic Advising and Student Success and/or the college in which the minor is housed prior to pursuing the minors in order to complete the necessary paperwork.

#### Marketing:

If you follow this curriculum worksheet you will only need to complete six more credits of approved Marketing course work to earn a Marketing Minor.

#### Other Minors:

Other popular minors include Business Administration, Food Science and Technology, Human-Animal Interaction, Management, Professional Selling, Spanish and Sustainability.

**Minors must be completed at the same time you complete your degree.**

#### Honors Track:

Qualified HRTM students can also graduate with Honors or earn an Honors certificate. Please ask your advisor for a copy of the Honors Track degree worksheet.

#### Central Advising and Faculty Mentors:

It is strongly encouraged that you meet with NMSU Central Advising AND your HRTM Faculty Mentor to ensure you graduate on time and are meeting all your requirements. If you do not know who your HRTM Faculty mentor is, please reach out to our front office Administrator, Andres Sanchez, in Gerald Thomas Hall, room #138, at [ams1112@nmsu.edu](mailto:ams1112@nmsu.edu) or 575-646-7324.

#### Master's Accelerated Program (MAP)

New Mexico State University master's accelerated program provides the opportunity for academically qualified undergraduate students to begin working on a master's degree during their junior and senior years while completing a bachelor's degree. Typically, a bachelor's degree requires four years to complete, and a master's degree requires an additional two years. The master's accelerated programs allow students the opportunity to complete a graduate program in an accelerated manner. Please talk to your HRTM Faculty Mentor about your MAP plan and develop a course plan in consultation with the advisor.

#### MAP Requirements

The Graduate School allows qualified junior or senior students to substitute its graduate courses for required or elective courses in an undergraduate degree program and then subsequently count those same course as fulfilling graduate requirements in a related graduate program.

Undergraduate students may apply for acceptance to the accelerated master's program after completing 60 semester hours of undergraduate coursework of which a minimum of 25 semester credit hours must be completed at NMSU.

The grade point average must be at a minimum of 3.00.

Students must receive a grade of B or higher in this coursework to be counted for graduate credit. If a grade of B- or lower is earned, it will not count toward the graduate degree.