

# Requirements Hotel, Restaurant and Tourism Management Minor

A minor in the School of Hotel, Restaurant and Tourism Management consists of 18 or more credit hours of approved course work of which at least 12 must be numbered 300 level or higher; all completed with a grade of "C" or higher. This minor consists of the following courses:

- HRTM 1130 and one other 3-credit HRTM lower division course
- HRTM 302 Hospitality Management Accounting
- Three other HRTM 300 or 400 level courses

**TO THE STUDENT:** Please note that some courses have prerequisites that you may not have taken. Please see the HRTM Director or a HRTM Faculty Mentor to approve your plan for completing the minor and approval to take specific classes.

Please declare your minor at [advising.nmsu.edu](http://advising.nmsu.edu) as soon as possible, preferably by your sophomore year to have the widest variety of options. However, you can declare as late as the semester before you graduate. You must specify the minor when you apply for graduation. Bring this form or a copy of your minor audit from MyNMSU to the School of Hotel, Restaurant and Tourism Management, Gerald Thomas, Room #138. To make an appointment please e-mail [jhertzma@nmsu.edu](mailto:jhertzma@nmsu.edu) or call 575-646-7324.

TO: Director, Department of: \_\_\_\_\_  
 (Name the department of your major)

And: Dean, College of: \_\_\_\_\_ (Date)

\_\_\_\_\_  
 (Your full name) (Banner ID)

Has completed the requirements for a minor in the School of HRTM:

REQUIRED COURSES	CRS REQ	SEM TAKEN	CRS EARN	GRADE
HRTM 1130: Introduction to Hospitality Management	3			
HRTM ____: Course Name _____ HRTM 200 level courses: HRTM 1120G, 2120, or 2130	3			
HRTM 302 Hospitality Management Accounting	3			
HRTM ____: Course Name _____ HRTM 300 or 400 level course	3			
HRTM ____: Course Name _____ HRTM 300 or 400 level course	3			
HRTM ____: Course Name _____ HRTM 300 or 400 level course	3			
<b>TOTAL</b>	<b>18</b>			

\*Courses marked with an asterisk are in progress and must be completed with a grade "C" or higher

\_\_\_\_\_  
 HRTM Advisor

\_\_\_\_\_  
 Director, School of HRTM

## PERMISSIBLE COURSES

COURSE NUMBER	COURSE TITLE
<b>Lower Division</b>	
HRTM 1120G	Introduction to Tourism
HRTM 2120++ <i>(see prerequisite note)</i>	Food Production and Service Fundamentals
HRTM 2130	Hotel Operations I
<b>300 and 400 Level</b>	
HRTM 301	Hotel, Restaurant and Tourism Marketing
HRTM 304	Hospitality & Travel Law
HRTM 307* <i>(see prerequisite note)</i>	Professional Development
HRTM 311	Hospitality Leadership Management
HRTM 363++ <i>(see prerequisite note)</i>	Quantity Food Production and Service
HRTM 408* <i>(see prerequisite note)</i>	Hospitality Internship
HRTM 409* <i>(see prerequisite note)</i>	Internship Seminar
HRTM 410	Hospitality Cost Control
HRTM 412	Beverage Management
HRTM 413	Restaurant Operations Management
HRTM 414	Wine Appreciation
HRTM 416	HRTM Industry Purchasing, Selection, and Procurement
HRTM 420	Club Management and Marketing
HRTM 430	Hospitality Facilities Management
HRTM 431	Hotel Operations II
HRTM 432	Hotel Revenue and Sales Management
HRTM 435	Resort Management
HRTM 436	Sustainability in the Hospitality Industry
HRTM 443	Meetings, Conventions and Special Events
HRTM 444	Entertainment Business and Venue Management
HRTM 450	Special Topics (If pre-approved by advisor)

**\*Students wishing to perform a HRTM internship as part of the minor must take the full sequence of internship courses; HRTM 307, HRTM 408, and HRTM 409.**

**++Students must have taken HRTM 2110 Safety, Sanitation and Health in the Hospitality Industry or show proof of ServSafe® Food Safety Manager Certification to be eligible for these courses.**