

Requirements Hotel, Restaurant and Tourism Management Minor

A minor in the School of Hotel, Restaurant and Tourism Management consists of 18 or more credit hours of approved course work of which at least 12 must be numbered 300 level or higher; all completed with a grade of "C" or higher. This minor consists of the following courses:

- HRTM 1130 and one other 3-credit HRTM lower division course
- HRTM 302 Hospitality Management Accounting
- Three other HRTM 300 or 400 level courses

TO THE STUDENT: Please note that some courses have prerequisites that you may not have taken. Please see the HRTM Director or a HRTM Faculty Mentor to approve your plan for completing the minor and approval to take specific classes.

Please declare your minor at advising.nmsu.edu as soon as possible, preferably by your sophomore year to have the widest variety of options. However, you can declare as late as the semester before you graduate. You must specify the minor when you apply for graduation. Bring this form or a copy of your minor audit from MyNMSU to the School of Hotel, Restaurant and Tourism Management, Gerald Thomas, Room #138. To make an appointment please e-mail jhertzma@nmsu.edu or call 575-646-7324.

TO: Director, Department of: _____
(Name the department of your major)

And: Dean, College of: _____
(Name your college) (Date)

(Your full name) (Banner ID)

Has completed the requirements for a minor in the School of HRTM:

| REQUIRED COURSES | CRS REQ | SEM TAKEN | CRS EARN | GRADE |
|---|-----------|-----------|----------|-------|
| HRTM 1130: Introduction to Hospitality Management | 3 | | | |
| HRTM ____: Course Name _____ HRTM 200 level courses: HRTM 1120G, 2120, or 2130 | 3 | | | |
| HRTM 302 Hospitality Management Accounting | 3 | | | |
| HRTM ____: Course Name _____ HRTM 300 or 400 level course | 3 | | | |
| HRTM ____: Course Name _____ HRTM 300 or 400 level course | 3 | | | |
| HRTM ____: Course Name _____ HRTM 300 or 400 level course | 3 | | | |
| TOTAL | 18 | | | |

*Courses marked with an asterisk are in progress and must be completed with a grade "C" or higher

HRTM Advisor

Director, School of HRTM

PERMISSIBLE COURSES

| COURSE NUMBER | COURSE TITLE |
|--|--|
| Lower Division | |
| HRTM 1120G | Introduction to Tourism |
| HRTM 2120++ (see prerequisite note) | Food Production and Service Fundamentals |
| HRTM 2130 | Hotel Operations I |
| 300 and 400 Level | |
| HRTM 301 | Hotel, Restaurant and Tourism Marketing |
| HRTM 304 | Hospitality & Travel Law |
| HRTM 307* (see prerequisite note) | Professional Development |
| HRTM 311 | Hospitality Leadership Management |
| HRTM 363++ (see prerequisite note) | Quantity Food Production and Service |
| HRTM 408* (see prerequisite note) | Hospitality Internship |
| HRTM 409* (see prerequisite note) | Internship Seminar |
| HRTM 410 | Hospitality Cost Control |
| HRTM 412 | Beverage Management |
| HRTM 413 | Restaurant Operations Management |
| HRTM 414 | Wine Appreciation |
| HRTM 416 | HRTM Industry Purchasing, Selection, and Procurement |
| HRTM 420 | Club Management and Marketing |
| HRTM 430 | Hospitality Facilities Management |
| HRTM 431 | Hotel Operations II |
| HRTM 432 | Hotel Revenue and Sales Management |
| HRTM 435 | Resort Management |
| HRTM 436 | Sustainability in the Hospitality Industry |
| HRTM 443 | Meetings, Conventions and Special Events |
| HRTM 444 | Entertainment Business and Venue Management |
| HRTM 450 | Special Topics (If pre-approved by advisor) |

***Students wishing to perform a HRTM internship as part of the minor must take the full sequence of internship courses; HRTM 307, HRTM 408, and HRTM 409.**

++Students must have taken HRTM 2110 Safety, Sanitation and Health in the Hospitality Industry or show proof of ServSafe® Food Safety Manager Certification to be eligible for these courses.